



George Dixon Primary School

PARENT HANDBOOK

DROP OFF TIME	8:45 – 8.55
PICK UP TIME	15:15

We look forward to welcoming your child and working with you.

Our vision is to make the world a better place. By having a transformative impact on our children, community and colleagues we will empower them live peaceful, purposeful lives.

OUR ONE SCHOOL RULE

If what you are doing interferes with learning, hurts someone, or prevents you from being your best self, you shouldn't be doing it!

OUR SCHOOL VALUES

Our values underpin everything we do at George Dixon Primary School; we call them the 7C's. They determine how we approach our learning and interact with others. We believe that the 7C's make our school a better place to be, alongside the British Values of democracy, individual liberty, tolerance, mutual respect and the rule of law.

CONSIDERATION CARE COURTESY COURAGE

COMMITMENT CO-OPERATION COMMUNICATION

This is how we define them. Please help your child learn what they mean and how to follow them:

In order to show **care**, everyone should...

- Keep ourselves neat and tidy
- Look after others
- Show respect for the equipment in the classroom and playground

In order to show **courtesy**, everyone should...

- Smile and say hello
- Say please and thank you
- Speak respectfully to others

In order to be an effective **communicator**, everyone should...

- Listen to others
- Articulate ideas in clear sentences
- Talk about how you are feeling and allow others to do the same

In order to show **commitment**, everyone should...

- Come to school everyday
- Have a go, even when it is difficult
- Be responsible for our own learning and behaviour

In order to show **cooperation**, everyone should...

- Take turns and share
- Work well with others
- Respect the views and opinions of others

In order to show **consideration**, everyone should...

- Be kind
- Think about the needs of others as well as our own
- Practise patience and calmness

In order to show **courage**, everyone should...

- Ask for help when it is needed
- Stand up for what is right even when it feels uncomfortable
- Try to restore things when they go wrong

If everyone demonstrates this expected behaviour, George Dixon will be a better place.

ATTENDANCE

It is your legal responsibility to ensure your child attends school every day. If they are unwell or cannot attend for any reason you must let the school know by phoning 0121 675 2775 by 8.45am each day that they are absent. Children should be in school by 8.55am, arriving after this time will be considered late. If your child arrives late, a responsible adult must sign them into the school office.

THE SCHOOL DAY, DROP OFF AND PICK UP

Children should be dropped off at the front of school and wave goodbye to parents at the school gates. Reception have their own gate. Year 1, 2, 3 and 4 should walk independently to their classrooms by going through the right side gate as you face the school. Year 5 and 6 should use the gate to the left of the main school entrance.

A reminder that we do not have supervision on the playground prior to 8.45 and children SHOULD NOT BE LEFT UNATTENDED ON THE PLAYGROUND BEFORE 8.45. If children are left on the playground unsupervised they will be taken to breakfast club and you will be charged. Thank you for your cooperation with this.

We warmly welcome communication with parents and families, and if you would like to speak to your child's teacher, please wait to speak to them when all other parents have gone at the end of the day, or arrange a phone call or email with them using the year group email. Class Dojo is also a great way to keep communication open. Senior Leaders and Mentors are on hand at the start and end of the day if you have any concerns or urgent queries. School finishes at 3.15 and children should be collected promptly from classrooms.

In the afternoons, parents are asked to follow a one-way system around the school building and pickup their child(ren) from classrooms as they go. Please line up one behind the other outside the classroom windows to collect your child. This will free up space for families to walk around the building. Teachers will dismiss children to you when it is safe to do so; thank you for your patience.

Unless your family has a disability badge and you have made an arrangement with the Head teacher, please do not use the staff car park. THERE IS NO PARENT PARKING IN THE CAR PARK.

U N I F O R M

All children should wear a school uniform to school each day. Jumpers with the school logo embroidered on the front are available from the school office, and full details are available on the 'Parents' section of the school website.



When it is your child's day for PE do not bring PE kit in a bag, children should come to school in their PE kit in the morning. PE t-shirts with the school logo on are available from the school office at a cost of £5.15



PLEASE LABEL EVERY ITEM OF CLOTHING WITH YOUR CHILD'S FULL NAME

P E D A Y S

Please see the table below for the day your child has PE and should come dressed in their PE kit.

Monday	Tuesday	Wednesday	Thursday	Friday
Reception	Year 6 Year 2	Year 5 Year 3	Year 4 Year 1	Swimming (Y4/5)

S W I M M I N G

Year 5 classes will have Swimming Lessons from September – February and Year 4 from February – July. Further information will be shared with families in due course.

L U N C H E S & S N A C K S

You can pay for a school dinner for your child using SQuid (details available from the front office). Parents are of course welcome to send children in with a packed lunch of their own if they prefer but these packed lunches must be brought in at the start of the day by the

children and must be a healthy lunch with a 'main' lunch (sandwich, noodles or rice type of dish) with fruit, vegetables and yogurt too if you wish. Chocolate and crisps should only be sent in on a Friday.

Although children in Reception, Year 1 and Year 2 receive a universal free school meal your child may be eligible for free school meals too. So whatever year your child is in fill in the pupil premium eligibility checker online, from the office. (The school receives additional funding to support your child if they are eligible for pupil premium funding and they will receive a free school meal or voucher if the school closes due to Coronavirus.)

Healthy snacks (fruit, vegetable or granola bars) may be brought in to have at break times.

M E D I C I N E I N S C H O O L

If your child has been prescribed medicine and must take it during school hours, please let the school office know as there is a form that you must fill in before we can do this.

B E F O R E & A F T E R S C H O O L C H I L D C A R E

We offer paid for wrap around care from 7.45am – 4.30pm. The cost is £2.50/day/child and this includes childcare, games and activities as well as breakfast and an after school snack (cereal, fruit and toast).

In order to attend this Breakfast Club, you will need to book your child in on Squid and make payment, by Friday of the week before, so that appropriate staffing can be arranged. If you do not book your child in on Squid, they will not be able to attend.

Please complete the Breakfast Club Registration Form and return it to the school office if you would like to book a place for your child at either of our Breakfast Clubs.

F R E E B R E A K F A S T C L U B

We run a free Breakfast Club from 8.30, by voluntary contribution of £1/week and this is in the canteen. If you would like your child to attend, they will need to line up at the side entrance where a member of staff will take them down to the canteen. Access to this breakfast club is between 8.30 and 8.45 only. Children will then go directly from the canteen to their classrooms at 8.50.